

## RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 21 JULY 2015

### Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 15 Jun 13	<b>Task and Finish Group on Grants</b> That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council.	A report on the Grants Policy review was presented to the Committee at its meeting in July 2014. There are a number of further changes needed before the guidance notes are finalised and can be circulated to members.	Cabinet report deferred until December 2015.
Min 103 Mar 15	That the Portfolio Holder for Community Engagement and Rural Affairs be invited to attend the next meeting of this Committee, due to be held on 9 June 2015, to explain why the Review of the Council's Grant Aid and other Financial Support Policy has been deferred until December 2015.	Cllr Hunter will attend later in the year to discuss this and other aspects of his portfolio.	Committee to note
Min 42 Sept 14	<b>DBS Checks For NHDC Councillors – Policy Position</b> That the Head of Policy and Community Services be requested to include a review of the policy for Disclosure Barring Service checks on elected Members and any proposal for change in the annual review of Safeguarding, due to be presented to this Committee in July 2015.	Passed to the Head of Policy and Community Services for action. The annual review of safeguarding is scheduled for September's meeting.	In hand
Min 59 & 61 Dec 14	<b>Update on Negotiations for New Leases of Three Community Centres</b> <ul style="list-style-type: none"><li>That the Head of Finance and Asset Management be requested to present the final report to this Committee for consideration at it's meeting due to be held on 20 January 2015.</li></ul>	A revised report will be presented to the Committee at a future date to be arranged.	Pending

	<ul style="list-style-type: none"> <li>• That the Head of Finance and Asset Management be requested to include the following information in the final report: <ul style="list-style-type: none"> <li>○ Previous expenditure on the buildings mentioned;</li> <li>○ Costs for the necessary repair work needed;</li> <li>○ Usage of the buildings mentioned;</li> <li>○ How many Community Centres presented accounts to NHDC;</li> <li>○ How many Community Centres were in receipt of rate relief;</li> <li>○ How many Community Centres were in receipt of discretionary rate relief.</li> </ul> </li> <li>• That the Overview and Scrutiny Committee were minded, on the information contained in the draft report, to support recommendations 2.1 (i) and 2.2 (i) as detailed in the report.</li> </ul>		
Min 71 Dec 14	<b>Hitchin Town Hall</b> That, once matters regarding the Development Agreement between North Hertfordshire District Council and Hitchin Town Hall Limited had progressed, a further report be prepared for consideration by the Overview and Scrutiny Committee;	An Information Note entitled North Hertfordshire Museum and Community Facility at Hitchin Town Hall was presented to area committees during March 2015 and considered as part of the May/June Area Committee cycle. The latter report detailed the resolution of Council when considering this matter at its extraordinary meeting on 10 <sup>th</sup> March 2015. Discussions to progress matters are ongoing and the Overview & Scrutiny Committee will receive an update at a future meeting	Pending
and  Min 87 Jan 15	That the following items on the Forward Plan be considered by the Overview and Scrutiny Committee: North Hertfordshire Museum and Hitchin Town Hall Contractual Obligations, due to be considered by Cabinet at a date to be arranged.		
Min 71 Dec 14	That, at a later date, the Overview and Scrutiny Committee to consider the approach of NHDC to larger projects.	The Committee indicated at its meeting in March 2015 that it wished to consider this as a task and finish group.	In hand

Min 80 Jan 15	<b>Portfolio Holder for Planning and Enterprise</b> That the Scrutiny Officer be requested to invite the Portfolio Holder for Planning and Enterprise to give a presentation to this Committee at the meeting due to be held on 9 June 2015.	The Portfolio Holder for Panning and Enterprise will attend a future meeting of the Committee.	Committee to note
Min 84 Jan 15	<b>Comments, Compliments and Complaints (3Cs)</b> That the Customer Services Manager be requested to investigate if effective equalities information can be gathered from customers using the 3Cs process;	The Customer Services Manager is considering this issue. She has discussed it with colleagues in NHDC and other Councils, most of whom do not collect this data. There are difficulties relating equalities information to the complaints data as the two may not be connected, so further consideration is needed. An update will be provided at a future meeting.	Pending
Min 85 Jan 15	<b>Common Housing Allocation Scheme</b> That the Head of Housing an Public Protection be requested to provide a further update on the implementation of the Common Housing Allocation Scheme, including equalities information in 12 months time.	Added to the work programme. This will be addressed when the Portfolio Holder for Housing and Environmental Health attends the Committee.	Date to be arranged
Min 87 Jan 15	<b>Overview &amp; Scrutiny Committee's Work Programme</b> That the Consultation Strategy due to be considered by Cabinet on 24 March 2014 be considered by the Overview and Scrutiny Committee:	This item was not considered by Cabinet in March and will be considered by this Committee and Cabinet at a later date.	In hand
Min 99 Mar 15	<b>Performance Indicator Monitoring Report – Third Quarter 2014 – 2015</b> That the Portfolio Holder for Housing and Environmental Health be invited to address the Committee, in particular regarding homelessness.	Noted. The Portfolio Holder for Housing and Environmental Health will attend a future meeting.	Timing to be arranged

Min 102 Mar 15	<p><b>Resolutions of the Overview and Scrutiny Committee</b></p> <p>That the Committee consider, at the next meeting, due to be held on 9 June 2015, the timing of future Overview and Scrutiny meetings in relation to Cabinet meetings.</p>	Noted. Discussed of this item was deferred to a future meeting of the Committee.	Pending
Min 8 Jun 15	<p><b>Portfolio Holder for Waste, Recycling and Environment.</b></p> <p>That the Strategic Director of Customer Services be requested to distribute contaminated waste figures, together with and explanation to Members of this Committee.</p>	<p>The Performance and Risk Manager has confirmed that the year end figures presented in her report to the Committee allowed for contamination picked up at the composting plant at Cumberlow Green which is sent to landfill rather than for compost. However they exclude contamination figure from loads rejected at the commingled recycling plant by Pearce, and further inquiries are being made for 2014/15.</p> <p>The 2015/16 figures will include an initial percentage allowance (still to be finalised) for contamination which will be adjusted subsequently when the final figure is confirmed. The information will be available in the future performance monitoring reports.</p>	Committee to note
Min 11 Jun 15	<p><b>Performance Indicators Monitoring Report</b></p> <p>That the Performance and Risk Manager be requested to provide details of the amount of Contaminated Recycling Waste diverted to landfill in the narrative that supports the 2015/16 waste &amp; recycling performance indicators;</p> <p>That the Portfolio Holder for Planning be requested to consider Performance Target LI032 - Number of Allowed Planning Appeal Decisions, as a Percentage of All "Refused" Planning Application Decisions Issued during his presentation to this Committee.</p>	<p>Noted. Future reports will provide contamination details in the notes to the PI.</p> <p>Noted. The Portfolio Holder will be asked to cover this point in his presentation to the Committee.</p>	<p>Committee to note</p> <p>In hand</p>

Min 13 June 15	<b>Comments, Compliments and Complaints (3cs)</b> That the Customer Services Manager be requested to circulate the web links to the Local Government Ombudsman decisions regarding complaints to Members of this Committee.	This has been circulated to the Committee via the Committee Services Officer	Complete
Min 15 June 15	<b>The Future of Task and Finish Groups</b> That members of the Overview and Scrutiny be requested to send ideas and suggestions for subjects for future Task and Finish Groups together with possible innovative ways of working to the Scrutiny Officer.	This item will be discussed at the Committee's item in July.	In hand
Min 16 June 15	<b>Work Programme</b> That the Portfolio Holder for Transport, Policy and Green Issues be invited to attend the next meeting of this Committee, due to be held on 21 July 2015, to give a presentation regarding issues within his portfolio.	The Portfolio Holder will attend the Committee's meeting on 21 July.	Complete
Min 19 June 15	<b>Strategic Outline Case for Waste and Street Cleaning Services for North and East Hertfordshire District Councils</b> That, providing the proposed model provides savings, the Overview and Scrutiny Committee strongly supports moving forward to the Outline Business Case.	Cabinet approved the Strategic Outline Case, and agreed to proceed to the next stage of developing the Outline Business case.	Committee to note

## **Part 2: Ongoing Resolutions**

<b>Ref</b>	<b>Resolution</b>
Min 13 June 2012	<b>Corporate Priorities</b> That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.
Min 17 June 2012	<b>Portfolio Holders</b> That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;
Min 27 July 2012	<b>Resolutions Report</b> That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers;  That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	<b>Scoping Documents</b> That the Scrutiny Officer includes a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	<b>Updates</b> That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	<b>Task and Finish Groups</b> That the scope of future task and finish groups include a "green" element wherever possible.
Min 10 Jun 13	<b>Regulation of Investigatory Powers Act</b> That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used.
Min 11	<b>Safeguarding</b>

Jun 13	That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually.
Min 14 Jun 13	<b>Performance Indicator Report 2012/13</b> That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports.
Min 25 July 13	<b>Call Ins (Feasibility of a Crematorium at Wilbury Hills Cemetery)</b> That the Committee and Member Services Officer be requested to circulate any call-in request with the agenda in future.
Min 29 July 13	<b>Year End Monitoring Report on Projects in the Priorities for the District 2012/13</b> That future monitoring of projects in the Priorities for the District reports be considered by the Overview and Scrutiny Committee with exceptions being referred to Cabinet.
Min 57 Dec 14	<b>Mid Year Monitoring Report on Projects in the Priorities for the District 2014/15</b> That the Performance and Risk Manager be requested to include key target dates in future reports;